**Reviewer’s Checklist – Summary 2 – Rough Draft Date of Review: 4/16/2021\_\_\_\_\_\_\_\_**

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|  | **Summary Author’s Name:**  **Paul Contreras-Ortiz** | **Reviewer’s Name:**  **Jacob Blazina** |
| **+/-** | **Component** | **Reviewer’s Comments:** |
| + | 1. Titles and original author are included | In place in the introduction paragraph |
| + | 1. Author indicates that this is a summary. | The name of the assignment (“summary2”) is included at the top. |
| / | 1. Has a clear, accurate overall thesis statement; is in 1st paragraph. | The first paragraph does a good job of introducing the article, but could have a slightly stronger thesis statement |
| + | 1. Each paragraph has a topic statement | Most paragraphs have a topic statement |
| + | 1. Written in third person | Adheres to third person throughout. |
| + | 1. Personal opinions not included | It was an unbiased summary. |
| - | 1. There is a conclusion | Could use a stronger conclusion. |
| - | 1. Sections are clearly noted; how many? All have headings? | Needs section headings |
| + | 1. ALL parts of the original document are covered? What’s missing? | Included all important parts of the article |
| + | 1. Coherent, logical flow with transitions | Good flow, gave a good picture of the article |
| + | 1. Sentence structure is varied and correct. | Good sentence structure, a couple of comma splices were noted in the review |
| + | 1. Spelling; verbiage | Only a few small spelling corrections |
|  | 1. Where could the author improve: |  |
|  | * 1. Grammar |  |
| / | * 1. Being Concise? Wordy? | Was very concise, could have added some more text in the form of topic sentences to flesh out each paragraph |
|  | * 1. Clarity |  |
| + | 1. Sentence fragments | Found complete sentences |
| + | 1. Parallelism | Most sentences were balanced. |
| / | 1. Commas, colons, semicolons, and other punctuation | Left some notes about commas |
| + | 1. No quotes | No quotes were included |

**KEY:**

**+**  = good as it is; maybe slight changes / = needs more work **-** = needs more attention value: 9 pts